

Cheddon Fitzpaine Memorial Hall - Premises Age Verification Policy

This policy applies to the sale or supply of alcohol on the following premises:

Name of premises:	Cheddon Fitzpaine Memorial Hall (CFMH)
Address of premises:	Rowford, Cheddon Fitzpaine, TA2 8JY
Name of Premises Licence Holder:	CFMH Trustees

1. The Premises Licence Holder must ensure that this Age Verification Policy applies to the premises in relation to the sale or supply of alcohol.
2. The Hall operates the 'Challenge 25' policy, under which a Responsible Person is required to challenge individuals who appear to be under the age of 25 years of age to produce on request, before being served alcohol, identification bearing their photograph, date of birth, and a holographic mark. This can include, for example:
 - A photo card driving licence
 - A passport
 - A proof of age card bearing the PASS hologram.
3. For the purposes of this policy, a Responsible Person is considered to be one of the following:
 - the Premises Licence Holder;
 - a person aged 18 or over who is authorised by the Premises Licence Holder to allow the sale or supply of alcohol; or
 - a member or representative of the Board of Trustees present on the premises in a capacity which enables him or her to prevent the supply in question.

Further guidance

- In selling alcohol to a person who is under 18, the Responsible Person is committing an offence as well as the purchaser.
- 'Persistently selling alcohol to children' is defined as selling alcohol on the same premises to a person who is under 18 on two or more occasions within a single three-month period. Currently there are three avenues by which action can be taken against those found to be 'persistently selling alcohol to children':
 1. The Premises Licence Holder, if prosecuted, can plead not guilty and go to court and if found guilty can be given a fine of up to £10,000 with up to 3-month suspension of the alcohol licence.
 2. As an alternative to prosecution, the police or trading standards officers can give the Premises Licence Holder the option to voluntarily accept a 48-hour closure notice rather than face criminal liability.
 3. The police can make a representation to the relevant licensing authority to ask them to review the licence. This can happen in addition to options 1 and 2.

The Premises Licence Holder or hirers must ensure that staff (in particular staff who are involved in the supply of alcohol) are made aware of the existence and content of this Age Verification Policy.

Signed:

Date:

For and on behalf of the Premises Licence Holder

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Hirer's Agreement

As the Responsible Person for Booking Reference _____ I have read and understood the Age Verification Policy and will apply it accordingly.

Signed:

Name:

Date:

Notes:

- 1. Where the Hirer has employed an external company to supply the bar facilities then a copy of this agreement should be completed by the person supplying the bar.*
- 2. Where this agreement covers a number of regular events (e.g. film-club meetings) and the Responsible Person changes between meetings, then a new agreement is to be completed.*