

Alcohol Policy

Entertainment Licence Number: LPP/000399

Registered Charity Number: 271701

Hirers, who have stated on their Hiring Agreement that alcohol will be consumed on Hall premises during the Hiring period, must read and comply with this Policy.

Where the term 'Trustees' is used within these Terms & Conditions it means the Hall Trustees or their Authorized Representatives.

Cheddon Fitzpaine Memorial Hall website: www.cheddonfitzpainevillagehall.co.uk

PLEASE BE AWARE THAT THE ENTIRE BUILDING IS A NO-SMOKING AREA!

Alcohol Licence

The Hall holds a Premises Licence as required under The Licensing Act 2003 (The Act), which allows the consumption of alcohol. The Act has four licensing objectives:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

The sale of alcohol in the Hall is carried out under authority of the Trustees through The Legislative Reform (Supervision of Alcohol Sales in Church and Village Halls) Order 2009 (Section 3). As the responsible body, the Trustees are required to take all necessary steps to ensure that Hall users are aware of and comply with: current alcohol-related legislation; and the policies and procedures put in place by the Trustees to control the sale and consumption of alcohol on the premises.

Legislation

The following are offences under the Licensing Act 2003 (The Act):-

- To allow the sale of alcohol to a person aged under 18 years;
- For a person under 18 to attempt to buy alcohol;
- For a person to buy or attempt to buy alcohol for a person under 18 years of age;
- To drive under the influence of alcohol.

NOTE: The Act applies to the retail sale of alcohol by any means including by incorporation into the price of an entry or raffle ticket or in return for a donation.

Hall Policies & Procedures

Under The Act, there is a legal requirement to differentiate between a) events falling within the charitable purpose of the Hall and b) strictly commercial, 'third-party' Hires. The Trustees will determine on a case-by-case basis which of the two categories each Hire comes under.

In the case of a), alcohol will be available only through the serving hatches of the Hall kitchen and/or permanent bar room and at least one Trustee will be present for the duration of the event.

In the case of b), Hirers must:

- state on their Hiring Agreement whether or not alcohol will be sold on the premises during the Hiring period;

- not advertise in advance the availability of alcoholic drinks (whether free or not) without the prior permission of the Trustees;
- read and comply with the Premises Age Verification Policy ('Challenge 25') and return a signed copy of the Policy to the Hall Manager before the start of the Hire period – in the case of regular users such as the monthly Film Club, these will be held on file until the documents are changed and will be reviewed and agreed by the Trustees at each AGM, or when the Responsible Person changes;
- ensure that sales of alcohol are transacted in the normal way, (i.e. priced by glass/bottle, etc);
- refuse entry and service to any person who is deemed to be intoxicated;
- ask any person behaving in a drunken or disorderly manner to leave the premises;
- ensure that children are supervised and accompanied by an adult at all times;
- ensure that attendees leave the premises quietly so as not to cause a nuisance to nearby residents.

IMPORTANT NOTES:

- ***The Trustees reserve the right to require the Hirer to make a TEN (Temporary Event Notice) with Somerset Council (SC) in accordance with government regulations (<https://www.gov.uk/temporary-events-notice>);***
- ***On handover of the Hall at the start of the Hiring, the Hall Manager will check that the alcohol-related requirements are in place;***
- ***Notices re 'Challenge 25' are on permanent and prominent display in the bar area, kitchen and other parts of the Hall;***
- ***The Trustees reserve the right to visit the Hall at any time during the Hiring period;***
- ***If alcohol is being consumed without the Trustees' knowledge or there are signs of alcohol-related disorderly behaviour, any Trustee or the Hall Manager can close the Hiring immediately, after which it will be brought to the attention of the Trustees at their next meeting.***

UNDER NO CIRCUMSTANCES WILL THE TRUSTEES TOLERATE ANY BREACH OF THE ABOVE LEGISLATION, POLICIES AND PROCEDURES. Both the Trustees and the Hirer can be held responsible for criminal offences committed at the Hall and it is therefore in the interests of both parties to comply with the above provisions.